



Community Grant application form

PART 1: Applicant details

Name of group/organisation (as it appears on bank account)

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Applicant details (the applicant is the lead person who will act as liaison):

Name:	
Role in group/organisation:	
Contact number:	
Email address:	

Secondary contact (in case of applicant being absent/unreachable)

Name:	
Role in group/organisation:	
Contact number:	
Email address:	

Organisation address, if applicable (please do not share private dwelling addresses):

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Type of organisation: Not sure? See here for descriptions:

<https://www.resourcecentre.org.uk/information/legal-structures-for-community-and-voluntary-groups/#structures>

- Unincorporated association
- Charitable Incorporated Organisation
- Charitable company
- Community Interest Company
- National organisation – local community branch
- Other (please detail below):

Town/city and Local Authority area you're applying from:

Please confirm you have adequate insurance for the activities being carried out in relation to this funding bid:

- Yes
- No

PART 2: Project details

Project title/name:

Project overview (what is the aim of your project, how will it benefit the community, how does it relate to community preparedness or resilience)?

Funding amount requested:

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Project location (town/city, postcode, Local Authority area):

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When will the project start? If this is for a one-off purchase, when do you anticipate the funds will be used?

Date:

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When will the project end? For one-off purchases, when do you anticipate all the funds will be spent?

Date:

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How many people (approx.) do you believe this will benefit?

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What outcomes do you expect to see? (e.g. We will be able to purchase a storage unit in a convenient location to store emergency equipment)

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What impacts do you expect to see? (e.g. Having emergency equipment within the community and easily accessible will mean we can get help to people in the community much quicker)

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Is this a one-off funding request or do you envisage needing to apply for further funding in the future to keep the project running?

What will a successful and 'complete' project look like?

What are your plans for this project or work in future? Please tell us if you have plans to continue the work funded and if so, how you plan to develop this.

If the funding is to be used for a purchase, please detail the item(s) to be purchased:

Proof of cost examples (ie Quote for services, links to or photos of product pricing)

(Please briefly detail costs here and attach quotes, etc, to the email)

Will this grant cover the full cost of the project?

- Yes
- No

Have you received any other funding in relation to this project? (This won't affect your application. It's just so we know whether there are other funders we need to be in contact with prior to any PR/media work):

- Yes
- No

If yes, please provide other funders details:

Name & contact details:

Name & contact details:

Please confirm you would be happy for West Yorkshire Prepared to include your project in public relations/media work:

- Yes
- No

The information requested on this form is required by West Yorkshire Prepared (ie West Yorkshire Local Resilience Forum) to assess whether or not a grant can be awarded. We may make enquiries and collect information relevant to the grant for any purpose, including assessment, monitoring, reporting and for promotional material including media releases, websites and any other material. West Yorkshire Prepared has a legal responsibility to ensure any funds administered are used properly and, for this reason, we may use and share the information provided on this form for the prevention and detection of fraud. Please read the [Data Protection & privacy statement](http://www.westyorkshireprepared.org.uk/community-grant) at www.westyorkshireprepared.org.uk/community-grant for full details.

- I have read and agree to the above statement.
- I confirm all detail in this application is true and correct to the best of my knowledge.

Signed:

Print name:

Date: